



FILM AND VIDEO ARTS  
SOCIETY · ALBERTA

**Film and Video Arts Society of Alberta  
Annual General Meeting**

Date: April 27, 2016,

Location: FAVA

**I. CALL TO ORDER**

The meeting was called to order at. 6:55p.m.

**II. ATTENDANCE:**

Board: Dylan Pearce (President), Dana Rayment (Communications Chair),  
Dave Morgan (Film Chair), Tim Folkman (Exhibition & Distribution Chair), John  
Osborne (Programming Chair), Jaro Malanowski (Video Chair) Lindsay McIntyre  
(Vice President), Patrick Ares-Pilon (Treasurer)

FAVA membership

Q: Quorum overall? A: yes

**AGENDA:**

1) Approval of Agenda

- Amendments: none
- Motion to approve the agenda
- So moved by: KB Seconded: LM
- *Motion Carried*
- *2 abstentions*

2) Approval of Previous AGM 2015 Meeting Minutes:

Motion that 2015 AGM minutes be tabled until later after board reports

- So moved by: PAP Seconded: LM
- *Motion Carried*

3) John Osborne Bylaw Changes

Motion that the members approve these 2 changes

So moved by: JO Seconded: KB

- *Motion Carried*

4) Membership changes

Motion: To see Jake Weidman be upgraded to General status.

So moved by: KB Seconded: LM

- *Motion Carried*

Motion: to see that Adam Bentley be upgraded to General status.

So moved by: AS. Seconded: DC

- *Motion Carried*

Motion: to see that Kyle Armstrong be upgraded to General status.



So moved by: DM Seconded: LM

- *Motion Carried*

Motion: to see that Sylvia Douglas be upgraded to General status.

So moved by: DM Seconded: LM

- *Motion Carried*

Motion: to see that Art Raham be upgraded to General status.

So moved by: JM. Seconded: DC

- *Motion Carried*

Motion: to see that Dustin Chok be upgraded to General status.

So moved by: Connor McNally. Seconded: LM

- *Motion Carried*

Motion: to see that Aldolfo Ruiz be upgraded to General status.

So moved by: PAP. Seconded: LM

- *Motion Carried*

Motion: to see that Heather Noel be upgraded to General status.

So moved by: Dylan Rhys Howard. Seconded: JM

- *Motion Carried*

Motion: to see that Parker Thiessen be upgraded to General status.

So moved by: LM. Seconded: KB

- *Motion Carried*

Motion: to see that Holly Mazur be upgraded to General status.

So moved by: KB. Seconded: DM

- *Motion Carried*

## 5) Staff reports

Director of Programming-Trevor Anderson

Director of Membership and Communication-Melissa Thingelstad

Executive Assistant -Sylvia Douglas

Director of Production and maintenance-Katrina Beatty

Director of FAVA TV- Andrew Scholotiuk

ED Report- Dave Cunningham

## 6) Board Reports

Communications Chair- Dana Rayment

Vice President- Lindsay McIntyre

Treasurer- Patrick Ares Pilon

Q: question about one of the figures and how it connects to pg. 15. A: it will be further explained but partial answer is that the new full audit shows a new accounting.

DC finished the explanation of the accounting.

Comment: The renovation will commence in 2017. So says the city. There is the opportunity to renew the lease after moving back in until 2023. This will require 2 moves.



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Questions will be where to move, what the new space will look like. Help will be required from the membership for the moves.

Comment: thanks to DC for the financial explanation.

Programming Chair- John Osborne

Video Chair- Jaro Malanowski

Exhibition & Distribution Chair- Tim Folkman

Film Chair- Dave Morgan

President- Dylan Pearce

7) Motion: Approve AGM minutes 2015

Motion that minutes be accepted

So moved by: JO. Seconded: JM

*So moved*

1 abstention

8) Elections

Motion that Jaro Malanowski be elected to president.

So moved by: LM Seconded: DM

Motion that Dylan Rhys Howard be elected to Video chair.

So moved by: Heather Noel Seconded: DP

Motion that John Osborne be elected to treasurer.

So moved by: LM Seconded: DP

Motion that Joel Higham be elected to programming chair.

So moved by: LM Seconded: JM

Motion that Patrick Ares Pilon be elected to programming chair.

So moved by: TF Seconded: Ken Nemetchek

FAVA membership elected Joel Higham to be programming chair.

New board: Jaro Malanowski (president), Lindsay McIntyre (Vice President), Dana Rayment (Communications Chair), Dave Morgan (Film Chair), Tim Folkman (Exhibition & Distribution Chair), John Osborne (Treasurer), Dylan Rhys Howard (Video chair), Joel Higham (Programming chair)

9) Ken Nemetchek and Tom Robinson have volunteered to review the financials.

10) Motion to adjourn

So moved by: KB

**Meeting adjourned at 10:15 pm**



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11) Next Board meeting  
May 18 @ 5:45p.m.

Minutes submitted by: Dana Rayment: April 28, 2016  
Jaro Malanowski, President of the Board

PROGRAMMING REPORT – FAVA AGM 2016  
prepared by Trevor Anderson, Director of Programming  
April 27, 2016

The programming department has two staff members: me and Heather Noel. Currently, we're each working 20 hours a week, effectively splitting one full time position.

Programming runs classes and workshops to support member-to-member learning. Our education calendar for 2015 / 2016 will be announced by the end of May. We're planning to continue the same classes and workshops with which we've been finding success.

The Free-for-All Workshops have really found their stride. We run four subjects: camera, lighting, sound, and editing, once a month, three times a year. When new members join, one of their first questions is: what do I get with my membership? When we tell them they can have four free workshops on these topics, they're often very excited. The most recent workshop had a waiting list.

This year we were invited by Telefilm Canada to be an intake centre for their Microbudget program. We were able to put forward four projects for their consideration, in the Mainstream Component: Feature Film; Aboriginal Component: Feature Film; Mainstream Component: Web-Based Narrative; and, Aboriginal Component: Web-Based Narrative. We've been told to expect the results sometime in the first half of May.

Our fifth annual FAVA FEST happened April 19 and 22. On the Tuesday night, the Board organized the BBQ and Achievement Awards tribute to Eva Colmers and Larry Kelly. Congratulations to Eva and Larry, and thank you to the Board. On the Friday night, the FAVA GALA took place at Metro Cinema. We handed out the Awards of Excellence, new Craft Category Awards, and the Production Awards. We have a new partnership with NORTHWESTFEST: they will be screening a shortlist of our members' music videos and short non-fiction.

We've also partnered with NORTHWESTFEST on the NORTHWEST FAVA FEST SHORT FILM CHALLENGE. Submissions close this Sunday, May 1, and we encourage you all to apply. A shortlist will be screened at NORTHWESTFEST and the first place winner as chosen by the festival's jury will receive \$250. The details are on our website, please check it out.

Another excellent partnership we've forged at FAVA this year is with Theatre of the New Heart, who will be sponsoring our Filmmakers Series. We will be able to present up to three visiting filmmakers this year, like we did with independent curator Kevin Rice and his traveling "Frenkel Defects" screening series last fall.



Thank you to Dana Rayment for that.

### **FAVA - Executive Assistant Report**

Annual General Meeting – April 27<sup>th</sup>, 2016

Prepared by: Sylvia Douglas

#### **Book Keeping**

- Processes continue to improve with increased communication between department heads and the bookkeeper.
- The FAVA “Film Reel” app (new name for our current database. It has been undergoing new developments with Andrew Scholotiuk’s direction) it offers promising improvements for billing and book keeping for FAVA.
- Accounts Receivable are reviewed quarterly to increase our capacity to recover payment from past-due bills.
- Our Chart of Accounts was reviewed and updated to best accommodate grant reporting and the CADAC (federal financial reporting forms).

#### **Gotta Minute Film Festival**

The Gotta Minute Film Festival is a unique collaboration between The Film and Video Arts Society of Alberta (FAVA) and Canada’s largest outdoor advertising company, Pattison Onestop. For the last two years we have brought the City of Edmonton a film festival of one-minute silent short films designed for the enjoyment of general audiences. But you won’t find our program in a theatre; Gotta Minute is a unique urban film festival that screens on public transit, in public space, and in cyber space:

- On Pattison Onestop platform screens throughout the Edmonton LRT system
- In screening rooms at the Edmonton Public Library
- And online on our mobile friendly website @ <http://gottaminutefilmfestival.com/>

GMFF is very pleased to acknowledge the Edmonton Arts Council’s crucial support by way of the Festival Operating Grant.

The Gotta Minute Film Festival **CALL FOR SUBMISSIONS** are now open and the deadline is **July 18<sup>th</sup>, 2016 at midnight**. Submissions are FREE for FAVA Members and Youth.

Submission can now be accepted online via the GMFF website. All submissions will be juried in July and the final program will be presented from September 26<sup>th</sup> to October 2<sup>nd</sup>. Stay tuned for all the exciting programming details!

### Jaro Malanowski-FAVA Video Chair

April 27, 2016

As you can see we are seeing amazing amount of growth. It has been a very busy and eventful year at FAVA, with many successful media projects being created and curated. The number of RED Epic based projects is increasing, and we are seeing the results of much



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higher production quality with 4K workflows in both acquisition and post-production, this includes many of our award winning productions at the FAVA Gala, and also various Alberta based productions that have been nominated at the AMPIA awards. Along with the high end camera systems, the addition of the AC-160's to the fleet has been very helpful for the educational programs and FAVA TV. On that note, FAVA TV is now showing big improvements in viewers and programs, so I commend all of the artists participating with that. The production committee continues to support all artistic and educational outreach options and continues to explore new synergies of how we can continue to grow and prosper and support artistic creation.

The production committee met 6 times in this last year, we supported by prioritizing the 3 year acquisition plans, and discussed best ways of moving towards a more robust offering of both production and post-production gear for our members. Our areas of priority will be to continue to develop a ultra-suite that can handle some of the high end productions, while also servicing the students and emerging artists. Thank you for your time.

#### Director of FAVA TV- Andrew Scholotiuk

In the last year we have doubled the number of views our artists have received online with a few breaking the 10,000 mark. This continues to be a great beacon for the members of FAVA with viewers all around the world, we get a lot of emails inquiring about projects and interest in members work. One of which was \$60K in commissioned work through Make Something Edmonton which was given to 4 FAVA members.

Some of the organizations we are working with include Mercury Room, Startup Edmonton, Edmonton Folk Music Festival, Culture Collective and The Needle to name a few.

Last year I reported the we received a grant to kick start a new initiative code named *Space Station Andy*. Now called **FilmReel** it connects all the media co-ops across the country and connects their members, staff and media by building the first ever **National Digital Media Arts Collection**. FilmReel also gives members like you a place to backup your finished projects, easily manage your accounts, volunteer hours and a whole bunch more. FAVA is leading the pack with this new app, and we already have a waiting list of 15 organizations who want to sign on.

In true DIY FAVA, we said stuff it to the downtown firms and built it ourselves at a fraction of the cost. One of the spin off benefits is that the revenue from this app will help support the creation of new works by FAVA members.



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New audiences, new content and exciting collaborations – with it rolling out this summer. Also, May 17 we will be doing a demo for FAVA members, so keep an eye on the newsletters.

#### Dave Morgan –Film Chair report

Good Evening I'm Dave and I am the film chair. it was a good year for film; every year is a good year for film. That folks still explore and create on this medium is always gratifying, encouraging and inspiring. Two of the award winners at the Gala were shot on film.

We who dwell in the magical land of film know that this video/3D /VR Fad will go the way of the hula-hoops and giant fins on cars.

But lets talk film. FAVA is the proud owner of an Arri 535 B 35 mm Motion picture camera, maybe the greatest film camera ever. We have Lindsay To thank for this, she is our resident Queen of Celluloid. I am merely the instrument of her will

Kodak is in the process of introducing a new S8 camera with interesting innovations, you buy and shoot the film send it to them for processing they will send your film back to you after they have transferred it to 4 K and you can download it, kinda cool.

The folks at Black Magic are set to introduce a portable film scanner the looks a lot like a 1970s reel-to-reel tape deck. In a film friendly fava world we could shoot, process and transfer film in house. We could make our own film stock if we wanted to.

This all cool because we are a community of artists, all with a different process Different takes on the spirit of the COOP, but that is what we are a COOP Whose purpose is to cooperate and share and remember the bottom line and That is artistic expression and we all have a different take on this and that is what we should celebrate. In the end we work together for the common good.

So it's the members we first thank, for their artistic endeavors, their volunteering Their sense of community, the staff, the Board, the committees, it is all of us together who make this work and grow.

Fava has grown, it does more for its members and the arts community then ever before. It is an anchor of Edmonton's arts community, it is forward thinking.

We honored our members last Friday at the Metro, gave away a shitload of cash Gear and accolades. Thank the people who are the stewards of all this, participate, volunteer but mostly create, We have something special here and yours is an unique voice.



## **FAVA By-Laws: Summary of the significant changes:**

By-Law Review Committee: Patrick Ares-Pilon, Dave Morgan, John Osborne  
(Minor typos are not included here)

Items or words to be removed in red

Items or words to be added in green

Under duties of the Board:

### **5.2.3 Hiring and terminating employees to operate the Society**

Under duties of the Executive Director:

#### **6.6.2 Hiring, supervising, and evaluating and releasing all other staff;**

Under duties of the Treasurer:

#### **6.4.3 Hold signing authority, along with one other Director, usually the President and/or the Executive Director;**

#### **6.4.3 Hold signing authority, along with the President, Executive Director and one other director as selected by the Board;**

#### **FYI: The following change was made to the Policies Manual**

#### **1. Job Description of the Executive director:**

Add to Administrative section (pg 35):

- Recommends to the Board for approval, any financial obligation or contract beyond a 2 year commitment.